

Sutton Common Action Plan – updated November 2022

	Action	Detail	Cost/ budget	Responsibility	Timeline	Status	New
1	PROW 40 Clearance of Pathway alongside the Paddock between Morden Way & Rutland Drive entrance	Obstructing overhanging growth along pathway. Removal of self- seeded saplings and overgrowth alongside the Paddock wire mesh fence and clear drainage ditch/gulley covered with vegetation, running parallel with pathway plus Jet through covered sections of ditch line.	Revenue -no additional cost	<ul style="list-style-type: none"> ✓ Idverde ✓ LBS Highway s ✓ LBS Trees team ✓ LBS Parks team 	2022/2023	<p>Still overgrown, NCIL funding applied for to clear ditch and overgrowth</p> <p>Ongoing maintenance required by Highways</p>	Ongoing
2	PROW 7 Pathway alongside the Paddock between Morden Way & Elm Road West	Review to extend new metal fence to replace dilapidated old wire mesh fence...."	Capital	<ul style="list-style-type: none"> ✓ LBS ✓ Foscp 	2022	WIP. Have been given the provisional go ahead to extend fence with cast iron railings from Covid recovery funds	Complete
3	PROW 7 Pathway alongside the Paddock between Morden Way & Elm Road West	Verify ownership of no-man's land on boundary to seek a long term solution to overhanging trees that are damaging the pathway. Potentially in residents deeds.	N/A	<ul style="list-style-type: none"> ✓ LBS ✓ Foscp 	2022	Trees and overgrowth removed when the new fencing was installed. This will need to be monitored going forward when growth returns.	Complete

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4	Elm Road drainage works	New pathway drainage works adj Elm Road West entrance	Revenue	✓ Highways	2020	Completed Spring 2020	N/A
5	Tamarisk tree at The Close park entrance	Becomes overgrown and needs a general prune and shaping at regular intervals to keep entrance path clear at all times.	Revenue – no additional cost	✓ Idverde	Annually	3 X annually, last pruned in October 2022.	Ongoing
6	New Picnic Table in the Play Area -	Estimated cost - £1050 bid for public realm	Local committee funded	✓ LBS Public Realm ✓ Installation by contractor	N/A	Completed Spring 2020	N/A
7	Bowls Clubhouse	Awaiting structural report for Bowls Clubhouse / Pavilion. Works have been carried out and signed off with Insurance. Exterior of Clubhouse has some snagging issues and would benefit from repainting.	Capital Apply for funding	✓ LBS Parks team ✓ Mitie	2022 2023/2024	Works now complete	Complete New
8	Sutton Common Pavilion	Idverde agreement with ACE Football Club - continue to communicate with ACE on park developments and club plans. Ensure Idverde	Revenue	✓ LBS Parks team ✓ Idverde ✓ Mitie	2022	Covid funding received for snagging issues, internal issues resolved. External	Ongoing

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	<p>effectively manage the relationship.</p> <p>Ensure that the Pavillion is properly maintained and safe to use.</p> <p>Prepare directional signage to the Pavillion (SCP Sports Pavillion) to be displayed on playground fence.</p> <p>Prepare and hang Welcome to Sutton Common - Home of SCP Sports Pavillion sign on the front of the Pavilion.</p> <p>All portable appliances to be PAT tested including the fridge and kettle.</p> <p>Repair the damaged cladding above the shutters after the shutter are repaired.</p> <p>Lift and thin / GP overgrown shrub / tree behind the Pavilion and check behind Pavilion to ensure removal of self- seeded saplings that</p>		<p>✓ ACE Football Club</p>		<p>issues identified and will be completed by Balmonts Dec 2022.</p> <p>Sign received, awaiting installation (sign lost, will need to arrange a new one when funds are available in April 2023)</p> <p>PAT testing carried out</p>		

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	<p>have taken root and threaten the foundations.</p> <p>Repair tiles above the main entrance door which appear loose.</p> <p>Repair guttering and loose roof tiles.</p> <p>Establish cause of water marks on main brickwork (no visible signs of a leak)</p>						
9	New table & chairs for Pavilion	Two new external benches for football spectators & park users.....Public realm, work completed Spring 2020		<ul style="list-style-type: none"> ✓ Public Realm ✓ LBS Parks Team 	2020	Completed Spring 2020	N/A
10	Playing field drainage review	Check with Borough Drainage Consultant to see if any improvements are possible to playing surface.	TBC	<ul style="list-style-type: none"> ✓ LBS Parks team 	2022		Ongoing
11	Wetland meadow and seasonal pond	Ask for updates from Dave W update on the Wetlands 10 year Management Plan		<ul style="list-style-type: none"> ✓ Biodiversity team 	2022	Consultation in progress for grazing cattle in Paddock area.	Ongoing
12	Entrance Morden	Surface drainage to entrance	NCIL	<ul style="list-style-type: none"> ✓ LBS 	2022	Revisiting option	Ongoing

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	Way and Wetlands	for safety purposes		Parks Team		of a tarmac pad for the muddy entrance with RJ Dance. NCIL funding won 2021.	
13	Interpretation panel - Paddock area	The poster that was displayed needs replacing with something more permanent that can withstand the weather, be more prominent and aesthetically pleasing	Revenue	✓ Biodiversity team	TBC with Dave W	Consult with Biodiversity. Bid for NCIL funding made in 2022.	Ongoing
14	Fire hydrant for pavilion due relocation of pavilion	Install fire hydrant in the vicinity of the new pavilion as suggested by foscp Now that the Pavilion is in public use for football and forthcoming cricket, the urgency of the new works should be re-assessed	TBC (when funds allow)	✓ Sutton and East Surrey Water	When funds allow	SESW provided quote for the works in 2014. £16,362+VAT to install hydrant adjacent to pavilion. £13,901 + VAT to install it by far corner of car park. Arrange a visit with LFB to assess the risk and establish operational capabilities.	Ongoing New
15	New bulb planting	To improve appearance.	Revenue	✓ LBS	2022	Bulbs ordered but	Ongoing

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at the main entrance	Bulbs funded by parks.		<ul style="list-style-type: none"> Parks team ✓ FSCOP 		unable to be planted due to ongoing parking issues. Bulbs planted elsewhere in the park.	
16 Main entrance improvements including pruning and shaping shrubs, introducing new plants and bollards to prevent parking.	<p>To make the entrance more welcoming. Front entrance smartened up in 2022 but some plants died due the extreme heat. Ongoing work required. More shrubs and flowering plants will be planted in preparation for the Green Flag judgement in 2023. To ensure the area is protected we are hoping to receive funding for bollards to prevent the ongoing parking issues.</p> <p>The residents to the left of the entrance will be written to regarding the gate that has been installed providing a cut through across the verge and planted area.</p> <p>Works undertaken in Autumn 2022 by UK Power</p>	Revenue and potential NCIL funding	<ul style="list-style-type: none"> ✓ Idverde ✓ LBS Parks team 	2022/2023	Idverde to support with planting. NCIL funding applied for to purchase and install bollards.	Ongoing

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	have caused some damage to this area. The trench that was created has been filled and UKP have been asked to revisit to tidy up the area properly and put down some grass seed so the area can re-establish in time for Spring.						
17	Repair and make safe damaged speedbump at the main entrance	Rubber section at the right end of first speedbump has come away and has been misplaced	Revenue – no additional cost	✓ LBS Parks team	2022/2023	Idverde cannot carry out this repair. If NCIL funding is received for the entrance bollards we will use the budget to also carry out this repair. If we do not receive the funding we will use the revenue budget for 2023/2024.	Ongoing
18	Parking issues	Problems mainly on football days. Parking on both sides of the main entrance. Site to be added to Enforcement Contract when they start to undertake parking in 2023.	Enforcement – no additional cost. Bollards and lines Capital	✓ Enforcement team ✓ LBS Parks team	2022	Currently working with enforcement contractor and waiting outcome of NCIL bid.	Ongoing

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	<p>Proposal for more bollards to prevent inconsiderate parking. Potential to extend double yellow lines along the tunnel. Existing yellow and white lines needs repainting inside and outside main gate.</p> <p>When enforcement commences we will consider parking permits for the Bowls Club who need to park outside of bays for unloading purposes.</p>	(dependent on available budget)					
19	Repair cracks and trip hazards in the tarmac pathway throughout the park (main damage in the South of the park)	Several cracks and fissures in the pathway around the tennis courts and pathways throughout the park. Estimate for repairs to be provided by RJ Dance	Revenue or Capital (depending on available budget)	<ul style="list-style-type: none"> ✓ LBS Parks team ✓ R J Dance to provide quote 	2023	Deferred to 2023 when budget may be available for these works. Potential to bid for funding.	Ongoing
20	Woodland & Outdoor Events Field	Overgrowth abundant to the left of the entrance to the Bowls Club, needs removing and cutting back. Trees to be cut back and maintained do not expand further to impact on the field area	Revenue – no additional cost	<ul style="list-style-type: none"> ✓ Idverde 	2022	This area was meant to be a small woodland area but has become overgrown and is spreading rapidly	Complete but status ongoing because the growth will return

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	adjacent to the playground. Weed and remove all overgrowth to the left of the bowls club entrance in the same area. *Note - use the location of the Bowling Club Entrance Sign as a marker to stop the trees and shrubbery from extending beyond that point to know where the line is drawn				into the grassy area due to the rapid tree growth. Requires regular maintenance		
21	Bowls Club	Ensure the Green is maintained to fine turf and playable standard throughout playing season and treat the green throughout out of season period to maintain to required standard. Significant damage to the fine turf in 2021 to be rectified.	Revenue – no additional cost	✓ Idverde	Annual	Corrective maintenance taken to restore the fine turf on the green.	Ongoing
22	All small opening time signs throughout the park and the Beware of Pedestrians sign	Signs have become loose and wonky. All require straightening and tightening	Revenue – no additional cost	✓ Idverde	2022	Idverde action	Ongoing
23	General pathway	Clear pathways edges	Revenue – no	✓ Idverde	2022	Idverde action	Ongoing

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	maintenance	(especially at the main entrance and around the courts) of detritus and weeds to improve the overall appearance of the paths and the entrances resulting in cleaner edges and a safer walkway.	additional cost				
24	Clean Byelaw sign at the main entrance of park	Consider having a larger sign printed and installed but at a minimum clean the current sign. Point to note: this is a point of reference for the Police. Byelaws are not required to be displayed to be enforceable and they are generally not read by the public.	Revenue	<ul style="list-style-type: none"> ✓ LBS Parks team ✓ Idverde 	Clean Asap Replace TBC	Initial clean Idverde to action. Sign now clean but very small font.	Ongoing
25	Sports area signage	Signage on the Sports Complex - BMX area/ Basket Ball /Tennis Courts is flimsy and needs replacing with more robust, readable, vandal-proof signage. This will help deter park users from misusing the area for anything but its intended purpose.	Revenue	<ul style="list-style-type: none"> ✓ LBS Parks team ✓ Public Realm 	2022	Sign missing, will need to be reordered if budget becomes available.	Ongoing
26	Electrical Substation –	Request that the electricity board remove the	N/A	<ul style="list-style-type: none"> ✓ Southea st 	Asap - 2020	SF to contact and make	Complete

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	Sutton Common Rec 213023	overgrowth in and around the substation		<ul style="list-style-type: none"> ✓ Electric ✓ LBS Parks team 		arrangements	
27	Installation of non-turf cricket pitch	All weather non-turf cricket pitch to be installed. Precise location to be agreed with Bill Wyatt, Adam Brind and Exclusive Leisure Ltd	N/A	<ul style="list-style-type: none"> ✓ LBS Parks team ✓ Idverde ✓ Exclusive Leisure Ltd 	October 2020	The planned dates are 19th to the 30th October this year. At each site there will be a site meeting prior to work commencing to establish the exact location of the wicket.	Complete
28	Repair shutting mechanism on the Close entrance gate	The closing hinge / spring on the gate is damaged and needs repairing	Revenue	<ul style="list-style-type: none"> ✓ LBS Parks team ✓ Chosen contractor 	Asap - 2020	Repaired in 2020	Complete
29	Replace wooden fence with a high matching metal fence to the one on the right at the entrance of the close	This option was initially declined by the resident. However, there is currently an issue with people climbing the fence to exit the park.	Capital – seek local committee funding or S.106 funding	<ul style="list-style-type: none"> ✓ LBS Parks team 	2022	Funding applied for in 2022. Awaiting decision.	Ongoing
30	Path running	Lift and thin trees, cut back	Revenue	<ul style="list-style-type: none"> ✓ LBS 	2022	SF to progress	Ongoing

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between The Close and Elm Road West entrance	<p>shrubs along the stretch of the pathway. Remove dead tree.</p> <p>Note: since the work has been completed 3 trees have been illegally felled and some logs left. Tree team to remove .</p>		<ul style="list-style-type: none"> Parks team ✓ LBS Trees team ✓ Idverde 		with Trees team. Some work carried out.		
31 Grass cutting / shredded litter	Litter pick prior to machine grass cutting to avoid broken glass. Fill in any pot holes within mowed areas, especially the football pitches to maintain required standards	Revenue – no additional cost	✓ Idverde	Ongoing		Ongoing	
32 Children’s Playground	<p>Review playground equipment and area to establish if more play items could be added.</p> <p>Replace the orange bucket seats on the infant swings X2. The existing seats and cracked and worn.</p> <p>2 new inclusive play items to be installed. Items ordered, delayed due to supply chain.</p>	<p>New equipment Public Realm funded</p> <p>Replacement seats – no additional cost</p>	<ul style="list-style-type: none"> ✓ LBS Parks Team ✓ Idverde ✓ Wicksted Leisure 	2021	<p>Seats replaced</p> <p>Inclusive items installed.</p>	Complete	

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33	Parks drains and gullies	Several complaints about the drainage at the main entrance due to problems with the field pipes in neighbouring gardens. Water overflowing into some residential gardens. However, no issues in the park.	No funding available at present for camera surveys / investigations	<ul style="list-style-type: none"> ✓ LBS Parks team ✓ Property owners / tenants 	2021	<p>To revisited if problems can be identified as coming from the park with supporting evidence.</p> <p>It appears the issue has been resolved by the resident</p>	Complete
34	Tennis court chainlink fencing and tennis net	The chainlink fencing around the tennis court is in a state of disrepair. Due to the number of holes and significant damage it is recommended that it is repaired with rolls of fencing instead of patch repairs. The tennis net also needs repairing	Funding bid made for NCIL funds	✓	2022	Funding WON. PO raised but work still outstanding, SF to follow up.	New
35	To arrange for a directional sign to the park be installed on the highway for the Sutton Common Road main entrance	The entrance not visible to all and is on a busy main road so a sign would be helpful.	Revenue – highways budget	✓ Highways	2023	To be raised with Highways department	New

