

Sutton Common Action Plan – updated November 2021

	Action	Detail	Cost/ budget	Responsibility	Timeline	Status
1	PROW 40 Clearance of Pathway alongside the Paddock between Morden Way & Rutland Drive entrance	Obstructing overhanging growth along pathway. Removal of self- seeded saplings and overgrowth alongside the Paddock wire mesh fence and clear drainage ditch/gulley covered with vegetation, running parallel with pathway plus Jet through covered sections of ditch line.	Revenue -no additional cost	<ul style="list-style-type: none"> • Idverde • LBS Highways • LBS Trees team • LBS Parks team 	2021	Completed 2020 (TBC) Ongoing maintenance required
2	PROW 7 Pathway alongside the Paddock between Morden Way & Rutland Drive entrance	Review to extend new metal fence to replace dilapidated old wire mesh fence...."	Capital	<ul style="list-style-type: none"> • LBS • Foscp 	2021	WIP. Have the provision ahead to work with cast from Covid funds
3	PROW 7 Pathway alongside the Paddock between Morden Way & Rutland Drive entrance	Verify ownership of no-man's land on boundary to seek a long term solution to overhanging trees that are damaging the pathway. Potentially in residents deeds.	N/A	<ul style="list-style-type: none"> • LBS • Foscp 	2021	WIP
4	Elm Road drainage works	New pathway drainage works adj Elm Road West entrance	Revenue	<ul style="list-style-type: none"> • Highways 	2020	Completed 2020
5	Tamarisk tree at The Close park entrance	Becomes overgrown and needs a general prune and shaping at regular intervals to keep entrance path clear at all times.	Revenue – no additional cost	<ul style="list-style-type: none"> • Idverde 	Annually	3 X annually pruned in 2021
6	New Picnic Table in the Play Area -	Estimated cost - £1050 bid for public realm	Local committee funded	<ul style="list-style-type: none"> • LBS Public Realm • Installation by contractor 	N/A	Completed 2020
7	Bowls Clubhouse	Awaiting structural report for Bowls Clubhouse / Pavilion	Capital	<ul style="list-style-type: none"> • LBS Parks team • Mitie 	2021	WIP. The excess payment made in Nov. Structural works to be completed asap. Work commencing in Jan 2022.

8	Sutton Common Pavilion	<p>Idverde agreement with ACE Football Club - continue to communicate with ACE on park developments and club plans. Ensure Idverde effectively manage the relationship.</p> <p>Ensure that the Pavillion is properly maintained and safe to use.</p> <p>Prepare directional signage to the Pavillion (SCP Sports Pavilion) to be displayed on playground fence.</p> <p>Prepare and hang Welcome to Sutton Common - Home of SCP Sports Pavillion sign on the front of the Pavilion.</p> <p>All portable appliances to be PAT tested including the fridge and kettle.</p> <p>Repair the damaged cladding above the shutters after the shutter are repaired.</p> <p>Lift and thin / GP overgrown shrub / tree behind the Pavilion and check behind Pavilion to ensure removal of self- seeded saplings that have taken root and threaten the foundations.</p> <p>Check tiles above the main entrance door which appear loose.</p> <p>Establish cause of water marks on main brickwork (no visible signs of a leak)</p> <p>Arrange for the mens urinal to be checked due to constant flush</p>	Revenue	<ul style="list-style-type: none"> • LBS Parks team • Idverde • Mitie • ACE Football Club 	2021	<p>WIP – pot Foscp to a Public Rea LBS to get cost.</p> <p>Sign recei installatio</p> <p>PAT testin (2021)</p>
9	New table & chairs for Pavilion	Two new external benches for football spectators & park users.....Public realm, work completed Spring 2020		<ul style="list-style-type: none"> • Public Realm • LBS Parks Team 	2020	Complete 2020

10	Playing field drainage review	Check with Borough Drainage Consultant to see if any improvements are possible to playing surface.	TBC	<ul style="list-style-type: none"> LBS Parks team 	2021	Follow up
11	Wetland meadow and seasonal pond	Ask for updates from Dave W update on the Wetlands 10 year Management Plan		<ul style="list-style-type: none"> Biodiversity team 		
12	Entrance Morden Way and Wetlands	Surface drainage to entrance for safety purposes	NCIL	<ul style="list-style-type: none"> LBS Parks Team 	2021	Bid for full WON
13	Interpretation panel - Paddock area	The poster that was displayed needs replacing with something more permanent that can withstand the weather, be more prominent and aesthetically pleasing	Revenue	<ul style="list-style-type: none"> Biodiversity team 	TBC with Dave W	Need to do Biodiversity
14	Fire hydrant for pavilion due relocation of pavilion	Install fire hydrant in the vicinity of the new pavilion as suggested by foscp Now that the Pavilion is in public use for football and forthcoming cricket, the urgency of the new works should be re-assessed	TBC (when funds allow)	<ul style="list-style-type: none"> Sutton and East Surrey Water 	When funds allow	SESW proposal for the work £16,362+ hydrant at pavilion. £ VAT to install corner of
15	New bulb planting at the main entrance	To improve appearance. Bulbs funded by parks.	Revenue	<ul style="list-style-type: none"> LBS Parks team FSCOP 	2021	Bulbs ordered unable to due to on issues.
16	Main entrance improvements including pruning and shaping shrubs	To make the entrance more welcoming. Proposal to smarten up the front entrance by removing the untidy bushes and completely turfing over declined. However, it is recognised some of the bushes had been butchered and not pruned and the area generally needs more maintenance. Hard prune of shrubs, weeding, mulching and litter clearance required initially, with more regular ongoing maintenance going forward.	Revenue – no additional cost	<ul style="list-style-type: none"> Idverde 	Asap - 2021	Plan to be Idverde. V commenced
17	Repair and make safe damaged speedbump at the main entrance	Rubber section at the right end of first speedbump has come away and has been misplaced	Revenue – no additional cost	<ul style="list-style-type: none"> Idverde 	Asap - 2021	Plan to be Idverde agreed. The been out some time follow up

	Parking issues	<p>Problems mainly on football days. Parking on both sides of the main entrance of the tunnel main entrance. Site to be added to Enforcement Contract, fines of £120 can be issued. Proposal for more bollards to prevent inconsiderate parking. Potential to extend double yellow lines along the tunnel. Existing yellow and white lines needs repainting inside and outside main gate.</p> <p>When enforcement commences we will consider parking permits for the Bowls Club who need to park outside of bays for unloading purposes.</p>	<p>Enforcement – no additional cost.</p> <p>Bollards and lines Capital (dependent on available budget)</p>	<ul style="list-style-type: none"> • Enforcement team • LBS Parks team • Chosen contractor 	2022	Currently enforcement contracto
18	Repair cracks and trip hazards in the tarmac pathway throughout the park (main damage in the South of the park)	<p>Several cracks and fissures in the pathway around the tennis courts and pathways throughout the park. Estimate for repairs to be provided by RJ Dance</p>	<p>Revenue or Capital (depending on available budget)</p>	<ul style="list-style-type: none"> • LBS Parks team • R J Dance to provide quote 	2022	Deferred when bud available works. Po for fundin
19	Woodland & Outdoor Events Field	<p>Overgrowth abundant to the left of the entrance to the Bowls Club, needs removing and cutting back. Trees to be cut back and maintained do not expand further to impact on the field area adjacent to the playground. Weed and remove all overgrowth to the left of the bowls club entrance in the same area.</p> <p>*Note - use the location of the Bowling Club Entrance Sign as a marker to stop the trees and shrubbery from extending beyond that point to know where the line is drawn</p>	<p>Revenue – no additional cost</p>	<ul style="list-style-type: none"> • Idverde 	Asap - 2021	This area to be a sn woodland become c and is spr rapidly into area due tree grow regular m
20	Bowls Club	<p>Ensure the Green is maintained to fine turf and playable standard throughout playing season and treat the green throughout out of season period to maintain to required standard. Significant damage to the fine turf in 2021 to be rectified.</p>	<p>Revenue – no additional cost</p>	<ul style="list-style-type: none"> • Idverde 	Annual	<p>Corrective maintenance restore th the green</p> <p>Treated, s seeded as</p>

21	All small opening time signs throughout the park and the Beware of Pedestrians sign	Signs have become loose and wonky. All require straightening and tightening	Revenue – no additional cost	<ul style="list-style-type: none"> • Idverde 	2021	Idverde a
22	General pathway maintenance	Clear pathways edges (especially at the main entrance and around the courts) of detritus and weeds to improve the overall appearance of the paths and the entrances resulting in cleaner edges and a safer walkway.	Revenue – no additional cost	<ul style="list-style-type: none"> • Idverde 	Asap - 2021	Idverde a
23	Clean Byelaw sign at the main entrance of park	Consider having a larger sign printed and installed but at a minimum clean the current sign. Point to note: this is a point of reference for the Police. Byelaws are not required to be displayed to be enforceable and they are generally not read by the public.	Revenue	<ul style="list-style-type: none"> • LBS Parks team • Idverde 	Clean Asap Replace TBC	Initial clean action. SF outstanding time.
24	Sports area signage	Signage on the Sports Complex - BMX area/ Basketball /Tennis Courts is flimsy and needs replacing with more robust, readable, vandal-proof signage. This will help deter park users from misusing the area for anything but its intended purpose.	Revenue	<ul style="list-style-type: none"> • LBS Parks team • Public Realm 	2021	Sign order
25	Electrical Substation – Sutton Common Rec 213023	Request that the electricity board remove the overgrowth in and around the substation	N/A	<ul style="list-style-type: none"> • Southeast Electric • LBS Parks team 	Asap - 2020	SF to contact make arrangements
26	Installation of non-turf cricket pitch	All weather non-turf cricket pitch to be installed. Precise location to be agreed with Bill Wyatt, Adam Brind and Exclusive Leisure Ltd	N/A	<ul style="list-style-type: none"> • LBS Parks team • Idverde • Exclusive Leisure Ltd 	October 2020	The plan is to start on the 19th to the 21st of October to complete each site. A site meeting will be held to discuss the work to be completed and to establish the location of the pitch.
27	Repair shutting mechanism on the Close entrance gate	The closing hinge / spring on the gate is damaged and needs repairing	Revenue	<ul style="list-style-type: none"> • LBS Parks team • Chosen contractor 	Asap - 2020	Repaired

28	Replace wooden fence with a high matching metal fence to the one on the right at the entrance of the close	This option was initially declined by the resident. However, there is currently an issue with people climbing the fence to exit the park.	Capital – seek local committee funding or S.106 funding	<ul style="list-style-type: none"> LBS Parks team 	2021	SF to prog
29	Path running between The Close and Elm Road West entrance	Lift and thin trees, cut back shrubs along the stretch of the pathway. Remove dead tree. Note: since the work has been completed 2 trees have been illegally felled and some logs left. Tree team to remove .	Revenue	<ul style="list-style-type: none"> LBS Parks team LBS Trees team Idverde 	2020/2021	SF to prog
30	Grass cutting / shredded litter	Litter pick prior to machine grass cutting to avoid broken glass. Fill in any pot holes within mowed areas, especially the football pitches to maintain required standards	Revenue – no additional cost	<ul style="list-style-type: none"> Idverde 	Ongoing	
31	Children's Playground	Review playground equipment and area to establish if more play items could be added. Replace the orange bucket seats on the infant swings X2. The existing seats and cracked and worn. 2 new inclusive play items to be installed. Items ordered, delayed due to supply chain.	New equipment Public Realm funded Replacement seats – no additional cost	<ul style="list-style-type: none"> LBS Parks Team Idverde Wicksteed Leisure 	2021	Seats repl Inclusive i order
32	Parks drains and gullies	Several complaints about the drainage at the main entrance due to problems with the field pipes in neighbouring gardens. Water overflowing into some residential gardens. However, no issues in the park.	No funding available at present for camera surveys / investigations	<ul style="list-style-type: none"> LBS Parks team Property owners / tenants 	2021	To revisite problems identified from the supportin

33	Tennis court chainlink fencing and tennis net	The chainlink fencing around the tennis court is in a state of disrepair. Due to the number of holes and significant damage it is recommended that it is repaired with rolls of fencing instead of patch repairs. The tennis net also needs repairing	Funding bid made for NCIL funds	<ul style="list-style-type: none">•	2022	Funding V
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